Inc. Village of Valley Stream
Department of Buildings
SIGN PERMIT

Application No._____ **Date:** _____

Issued pursuant to the provisions of the Sign Ordinance of the Inc. Village of Valley Stream, Nassau County, NY

Application is hereby made by Name: _____

Address: _____ Telephone No: _____

For a permit for the erection of a sign at the following location:

LOCATION OF PREMISES: _____

Occupant of Premises: _____

Sign Erector: _____

Address: _____

Workmen's Compensation Policy No.: _____Expires: _____

Insurance Company: _____ Broker: _____

Public Liability Policy No.: _____Expires: _____

Insurance Company: _____Broker: _____

*Sign Permit is issued subject to the provisions of Section 57 of the Workmen's Compensation & Disability Laws. (Must also be covered by Public Liability)

Type of Sign: (circle one) (Use separate application if more than one sign)

A) New Commercial Surface Mounted Sign: (circle one): (Channel Letters) (Awning)(Canopy) (Engraved Boards)

1) Height_____2) Width_____3) Distance projecting from Building_____

B) New Commercial Freestanding Sign:

1) Height_____2) Width_____3) Bottom edge of sign from curb level _____ft. (submit site plan & structural plans, signed and sealed by License N.Y. State Architect or Engineer)

C) Existing Commercial Surface Mounted Sign - (Circle one): (Channel Letters) (Awning) (Canopy) (Engraved Board)

D) Existing Commercial Freestanding Sign- (Replace Face Only)

Will sign be illuminated? Yes _____No _____

Note: All Illuminated Channel Letter Signs must be Back Lit or Halo Lit

Provide complete plan & elevation of building and proposed sign drawn to scale min ¼" + 1'.0"; drawing shall include size and location of any existing signs to remain.

This sign application must be accompanied with:

1. **A completed electrical application, fee & inspection agency form when sign is illuminated, except for Sign Types "C" and "D", if existing sign is illuminated.**
2. **Architectural Review Board will be required if said sign conforms to Local Law 3-16 §99-34.**
3. **If sign does conform to code, you will be referred to the Board of Zoning & Appeals.**

AFTER SIGN HAS BEEN APPROVED BY THE BUILDING DEPT. & ERECTED. THE CONTRACTOR OR TENANT IS RESPONSIBLE FOR SCHEDULING A FINAL INSPECTION.

10/2019

This application must also be approved and signed by the owner of the premises.

STATE OF NEW YORK
COUNTY OF NASSAU
INC. VILLAGE OF VALLEY STREAM

Print Name_____, being duly sworn, deposes and says:

That his/ her office at: _____

That he/ she is the Owner of the property heretofore describe and set forth in this application; that the work is to be done on the premises in accordance with the application for a sign permit and the plans of such proposed work
Is duly authorized by me or it.

_____
Owner of Property

Sworn to before me this

_____day of_____20_____

_____
Notary Public, Nassau County N.Y.

STATE OF NEW YORK
COUNTY OF NASSAU
INC. VILLAGE OF VALLEY STREAM

Print Name_____, being duly sworn, disposes and says that he/ she or it is the applicant for the sign permit herein, that he has read the foregoing application; that the statements therein are true, and that he has signed his/ her name thereto.

_____
Applicant

Sworn to before me this

_____day of_____20_____

_____
Notary Public, Nassau County N.Y.

Inc. Village of Valley Stream
Department of Buildings
SIGN PERMIT

Sign Permit No._____

Permission as required by the Sign Ordinance, to perform the work as described in the within statement and the attached plan
Or sketch, which are made a part hereof, is hereby granted.

Approved by: _____

Date: _____

Street Address: _____

Expires: _____

ARCHITECTURAL REVIEW BOARD/ BOARD OF APPEALS

CASE NO.:_____ **DATE:** _____

DISPOSTION: _____