

**OFFICE OF THE VILLAGE CLERK
VILLAGE OF VALLEY STREAM**

123 SOUTH CENTRAL AVENUE
VALLEY STREAM, NEW YORK 11580

vsc1rk2@vsvny.org
(516) 825-4200

APPLICATION TO VIEW PUBLIC RECORDS

Pursuant to the provisions of the New York State "FREEDOM OF INFORMATION LAW" (Article 6 - Public Officers Law) the undersigned wishes to examine the following Official Records: (Specify below the records you wish to examine, giving identifying details.)

PLEASE NOTE:

PENAL LAW SECTION 175.20 - TAMPERING WITH RECORDS IN THE SECOND DEGREE

A person is guilty of tampering with public records in the second degree when, knowing that he does not have the authority of anyone entitled to grant it, he knowingly removes, mutilates, destroys, conceals, makes a false entry in or falsely alters any record or other written instrument filed with, deposited in, or otherwise constituting a record of a public office or public servant.

Tampering with public records in the second degree is a class "A" misdemeanor.

PENAL LAW SECTION 175.25 - TAMPERING WITH RECORDS IN THE FIRST DEGREE

A person is guilty of tampering with public records in the first degree when, knowing that he does not have the authority of anyone entitled to grant it, and with intent to defraud, he knowingly removes, mutilates, destroys, conceals, makes a false entry in or falsely alters any record or written instrument filed with, deposited in, or otherwise constituting a record of a public office or public servant.

Tampering with public records in the first degree is a class "D" felony.

E-MAIL ADDRESS OF APPLICANT _____

SIGNATURE OF APPLICANT _____

NAME (Please Print) _____ PHONE _____

ADDRESS _____

CITY, STATE, ZIP _____

Application received, _____, by _____

DISPOSITION:

Approved, _____, by _____, Village Clerk.
James J. Hunter

Department maintaining requested records: _____

Request fulfilled, _____, by _____

—Request denied, letter attached.

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APPLICANT'S COPY